



THEODORE PAYNE FOUNDATION

Horticultural Internship Program 2016-2017

Overview

The internships are full-time (40 hours/week) positions, each with a stipend of \$4,500, for a consecutive ten-week term at the Theodore Payne Foundation in Sun Valley, CA. Health insurance, housing, and transportation are not provided. Up to five internships will be offered in each session.

Internships will combine apprenticeship-style learning in which skills are obtained by working alongside experienced professionals plus an independent project selected by the intern from among options offered by staff.

Interns will learn the practices and techniques necessary to skillfully accomplish all aspects of nursery duties. In the area of plant production, these include asexual and sexual propagation; irrigation; weed, pest, and disease monitoring and management; plant culture and care; and transplanting. In the seed program, interns will learn seed collection, viability assessment, storage, and packaging. In the sales yard, interns will learn native plant identification and marketing of nursery stock.

At the culmination of the internship, the intern should be comfortable in a production and retail setting, and be adequately prepared for employment in a small-scale nursery enterprise.

Internship sessions:

July 24-September 30

Eligibility

Students must be currently enrolled undergraduates or recent graduates at a university or community college. Students must have completed one term by June 2016 to be eligible or have graduated within the past year (June 2016 or later).

Students must be currently enrolled, or have recently graduated, with a minimum GPA of 2.5.

Applicants should have some knowledge of propagation and cultivation techniques, have familiarity with plant families, be attentive to detail, and have the ability to remain cheerful while carrying 25 pounds for 100 feet in all kinds of weather. Ability to work Tuesday through Saturday.



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To apply

Applications for July 2017 internships are due July 17 2017.

Required materials include:

1. The completed application form
2. A copy of your resume
3. A statement of why you are interested in this internship in approximately 200 words. Please address what you hope to gain from this internship, your interest or involvement in issues of native plant horticulture, aspects of your past experience that are most relevant to the application, and any specific career or educational avenues you are interested in exploring.
4. Transcripts of all college courses showing your cumulative GPA
5. Two letters of reference: one from your academic advisor (or professor) and one from a current or former employer, preferably from within your field of interest. Recommenders should be sure to state how long s/he has known the applicant and in what capacity. We would particularly appreciate comments on the applicant's abilities in the following areas: academic performance, research and writing skills, curiosity and ability to take initiative, interpersonal skills, and dependability.

Submit application materials by mail or e-mail to:

Internship Program
Theodore Payne Foundation
10459 Tuxford Street
Sun Valley, CA 91352

or

e-mail: tim@theodorepayne.org



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Horticultural Internship Program 2016-2017

Application Form

First and last name					
E-mail address					
Current address					
Street address					
City, State, Zip					
Permanent address (if different from current address)					
Street address					
City, State, Zip					
Cell phone					
Home phone					
College/University					
School you are currently attending or graduated from					
Major/area of concentration					
Degree (to be) earned					
(Expected) date of graduation					
What date are you able to begin internship (check all that apply)					
June 2016	<input type="checkbox"/>	Sept 2016	<input type="checkbox"/>	March 2017	<input type="checkbox"/>
Are you a citizen of the United States? If not, please provide your visa status with documentation.					
How did you learn about the internship program?					